Baldwin Laptop Agreement

This agreement is for those families choosing to borrow a laptop from The Baldwin School for an annual fee of $325. This amount will be charged to participants' incidental account.

I am participating in the loan program, and will need a laptop provided for my daughter. Selecting this option implies your agreement with the conditions and terms below.

The Baldwin School (the School) and the Student and parents/guardians of the Student agree as follows, intending to be legally bound, jointly and severally:

1) Responsibility of the School

The School agrees to reserve a laptop computer, configured with system and application software, for use in the Student’s schoolwork during the school year. Student laptops are released before classes begin and returned immediately following final exams before or on Exam Return Day.

The School will insure each School-issued student laptop against accidental damage, loss or theft for the total value of the computer, less a $100 supplemental insurance deductible. This coverage will be provided only if:

1. such loss is reported to the School and to local police immediately
2. the cost of repair or replacement exceeds the $100 deductible
3. the Student satisfies the School that all precautions and requirements for safe use and storage specified in the Middle School or Upper School Acceptable Use Policy were met and the loss or damage was not due to negligent disregard of such requirements by the student.

Otherwise, full responsibility for the cost of repairing or replacing the Computer will fall to the Student.

The School agrees to provide each Student with computer training regarding proper care of the laptop and also in the use of software products installed on the laptop for student productivity.

2) Responsibility of the Family
The Family agrees to pay the Technology Program Fee of $325.00, which will be charged to the incidentals account. The Technology Program Fee will allow the Student exclusive use of the computer at school and at home during the standard school year. Failure to return the laptop by Exam Return Day may result in the Family being charged the full replacement cost of the laptop.

It is recommended that all laptop computers obtained through the School be carried in a protective sleeve or backpack that has a laptop pocket designed to protect the laptop from damage. Students should keep their laptop in this protective sleeve or backpack at all times when not in use and always transport the laptop in this protective sleeve or inside a backpack. If the Family and/or the Student decide not to use a protective sleeve or backpack, the School's insurance will provide no coverage and 100% of repair or replacement cost will be borne by the Family.

The Undersigned and the Student agree to follow all aspects of the School's Acceptable Use Policy (as appropriate) as well as such additional rules and procedures for computer use that the School may implement during the school year. Failure to follow these policies may result in temporary or permanent suspension of laptop privileges.

3) Insurance

The Family agrees to be responsible for a $100.00 deductible per incident for loss or accidental damage, or the full cost of replacement or repair in the case of negligence. In the first instance of major damage or loss by a student that is considered negligence, the level of negligence will be determined by the School through its sole judgment and the parents billed accordingly. Any subsequent damage or loss must be insured for or paid for in full by the parents before a replacement or loaner laptop is provided. Any damage or loss believed to be the result of willful disregard for the assigned computer or the computer of another person will be considered carefully and may result in a charge to the parents for the full amount of repair or replacement of the equipment.

The School will purchase supplementary student computer insurance. Due to the nature of mobile student computer use and travel, The Baldwin School is taking part in this extended laptop insurance program. The deductible is just $100 per incident. This includes accidental damage or theft.

Note: The insurance does not provide coverage for the laptop outside of the continental United States. Loss or damage that occurs while traveling internationally will be the responsibility of the Undersigned.
4) Unacceptable Risk

If the School, in its sole judgment, determines that the computer or the software installed on it will be subject to unacceptable risk, the School reserves the right

(1) to deny out-of-school use to the student;

(2) to place in-school use under strict control;

(3) to exclude the student from using a School-supplied laptops.

5) Training

- The Student agrees to participate in basic orientation and training in the care and proper use of the computer prior to any out-of-school use.

- Questions or concerns about any technical specifications should be addressed to the Technology Department at technology@baldwinschoo.org.

- Answers to general questions about the implementation of this program may be found on the laptop program web site (http://www.baldwinschool.org/laptopprogram) or directed to Dr. Jeff Goldader, who can also answer questions about the contract itself.