BALDWIN SCHOOL 2020-21
Next Steps: Our Strategy for Limitless Learning
Updated as of July 31, 2020
The safety and well-being of Baldwin’s students, faculty, staff, coaches and community members is paramount in our planning for the 2020-21 school year. This overview serves to help educate and outline the policies and procedures that must be followed by all community members to support this aim while ensuring that we can provide the best Baldwin programming in any learning scenario. It builds on our earlier Limitless Learning Plan and summarizes our detailed Health and Safety Plan, to support the following:

Scenario 1: In-Person Learning
Baldwin’s campus is open. Public health guidance and local mandates allow on-campus learning in our area.

Teachers and students are learning in the classroom, with modified campus protocols and procedures in place to support health and safety.

Scenario 2: Online Learning
Online learning refers to a scenario where campus is open for all students five days a week for normal school day hours, but where circumstances may mean that select students opt for all-day online learning while in-person classes are going on.

Scenario 3: Baldwin Wired 2.0
Baldwin’s campus is closed due to government mandate.

This scenario could result from widespread regional cases of COVID-19 or serious localized outbreaks that result in authorities closing campus.

Updated as of July 31, 2020
In order to reopen school this fall, the School has put in place key preventative measures to keep community members healthy and minimize the risk of virus transmission. A safe reopening requires the commitment of all Baldwin community members to do their part to support these protocols, including:

- **Cleaning, disinfecting and facility considerations**
- **Personal hygiene and mask protocols**
- **Social distancing and cohorts**
PREVENTATIVE MEASURES

Professional cleaning during the day and after hours. Electrostatic technology will be used to disinfect hard-to-reach areas. Touchless faucets, light switches and ultraviolet light sanitation are being installed, as feasible. Protocols and modifications are in place to prioritize ventilation of classroom spaces.

Handwashing sinks and hand sanitizing stations are being installed throughout campus. Students/faculty/staff will be directed to wash or sanitize hands upon arrival to campus or entrance to any building, during classroom breaks and before and after meals. Students/faculty/staff and visitors will be required to wear masks, with a common sense approach to mask wearing for our youngest Bears in the Early Childhood Center.

Classes will be spread out over the entire campus, including in the Residence and outside as feasible. Classrooms have been reconfigured to ensure desks are socially distanced (6 feet apart). Congregating in hallways will be minimized and grade-specific entry and exit points will be used. Large in-person events will be virtual. Lunch will take place in classrooms or outside while socially distanced. Use of newly designated outdoor classroom areas around campus will be prioritized.

All protocols will be discussed during orientation, reinforced during regular meetings with students and taught to the entire community.
SAFE LEARNING

Significant time, thought and analysis has been given to how to maximize our girls’ Baldwin learning experience and maintain a safe environment for our students, faculty and staff. Our aim is to ensure that all students can be taught in-person and on campus five days a week, for normal school day hours, while also offering options for online learning and being prepared to provide remote learning for all students (Baldwin Wired 2.0), if needed.

MAXIMIZING OUR GIRLS’ EXPERIENCE DURING:

- IN-PERSON LEARNING
- ONLINE LEARNING
- BALDWIN WIRED 2.0
SAFE LEARNING

IN-PERSON LEARNING

- Students will be “cohorted” or grouped by grade. Each grade has a designated area on campus plus a designated entrance and egress, with teachers coming and going to students and minimal mixing of students across grades. See Updated Campus Map on page 6.

- Newly designated, furnished and division-specific outdoor classroom areas will provide additional places to learn, eat and spend free time for students and faculty/staff.

- Sharing of materials will be curtailed. The School has purchased individual classroom supplies for each Lower Schooler, plus additional art, athletic equipment and more, to support this aspect for our students, faculty and staff.

- Social distancing and cohorting also applies to PE class. Modifications will be made to the performing arts and athletics programs as necessary to minimize risk, and many before- and after- school programs will be curtailed, including Baldwin Buds and Cubs Club.

- Normal school hours will apply. There will be no place for students to wait on campus after the school day is done.
  - Lower School: 8:00 - 8:20 a.m. arrival time.
    - ECC pick-up is 2:45 p.m., Grades 1 - 5 pick-up starts at 2:55 p.m.
  - Middle School and Upper School: 8:15 a.m. - 3:30 p.m.

Updated as of July 31, 2020
SAFE LEARNING

The map to the right indicates the areas designated for each grade across campus, plus grade-specific entrance and egress locations and designated outdoor classroom areas. Wifi hotspots are available for outdoor areas around campus.
Campus is open, but select students opt to video-conference in to underway in-person classes, taught by their teacher on campus. See Sample Schedule on page 8.

These students include those with a serious medical condition preventing them from being on campus, students with high-risk primary caregivers, students testing positive or exposed to COVID-19 and any student opting for online learning for personal reasons. The option to join on-campus class via video-conference will also be available for students staying home because they are sick or have symptoms, if the student feels well enough.

Online learning when in-person school is in session will be secondary to on-campus instruction. Learning remotely means that students take responsibility for and have greater independence in their learning and that families accept responsibility for providing support, as necessary, to make such learning possible.

Arrangements will be made for regular check-ins with students and their advisors for the duration of an extended online-learning period.

Calendar deadlines apply for selecting this option for other than sick days or quarantine needs - Families should notify Division Directors by August 24th to opt for first quarter of the school year online.
## WHAT WILL MY CHILD’S SCHEDULE LOOK LIKE?

Students who learn from home will follow the same schedule and hear/see the teacher at the same time as students who learn on campus. They will join classes that are in progress, in the on-campus classroom.

This is a sample schedule. Grade-level schedules will be provided by the Division Heads before the start of school in August.

### SAMPLE SCHEDULE

<table>
<thead>
<tr>
<th>ON CAMPUS CLASSROOM</th>
<th>ONLINE CLASSROOM</th>
</tr>
</thead>
<tbody>
<tr>
<td>By 7:30am each morning, parents conduct health screening using the Magnus Health app.</td>
<td>N/A</td>
</tr>
<tr>
<td>Drop-off at School at location assigned for your grade.</td>
<td>Access Seesaw or Google Classroom to review class materials and access Zoom links for the day</td>
</tr>
<tr>
<td>Morning Meeting and AM Core or Specials Class (LS) or First Period (MS, US). Students enter the classroom, wash hands and go to assigned seats.</td>
<td>Log in with Zoom link to participate in morning activities or first period.</td>
</tr>
<tr>
<td>AM Core or Specials Class (LS) or Second Period (MS, US) wash hands</td>
<td>Log into class, using Zoom</td>
</tr>
<tr>
<td>Lunch, Class Meeting, Advising, Outdoor Time</td>
<td>Lunch, Class Meeting, Advising</td>
</tr>
<tr>
<td>wash hands</td>
<td></td>
</tr>
<tr>
<td>PM Core or Specials Class (LS) or Third Period (MS, US) wash hands</td>
<td>Log into class, using Zoom</td>
</tr>
<tr>
<td>PM Core or Specials Class (LS) or Fourth Period (MS, US) wash hands</td>
<td>Log into class, using Zoom</td>
</tr>
<tr>
<td>Staggered Dismissal (LS), PE or Sports (MS), G-Block (US)</td>
<td>MS and US students can use this time for scheduled meetings with teachers, to join club meetings or to do small group work with classmates</td>
</tr>
<tr>
<td>All students leave campus at division-designated dismissal time. Campus closes for all students not participating in an adult-led athletic or other activity.</td>
<td></td>
</tr>
</tbody>
</table>
LIMITLESS LEARNING IN BALDWIN WIRED 2.0

Our Faculty will deliver a program intentionally designed for the online learning environment.

The schedule prioritizes:

- Our commitment to providing students with Baldwin’s robust educational experience.
- A consistent 8:30-3:30, Monday-Friday learning schedule with synchronous classes daily.
- Opportunities for one-on-one work with teachers.
- A continued sense of community for our students, teachers and families through assemblies, morning meeting, advisory, club, affinity and school meeting times.
- The physical and social-emotional wellness of the Baldwin community.

Scenario 3: Baldwin Wired 2.0

Baldwin’s campus is closed due to government mandate.

This scenario could result from widespread regional cases of COVID-19 or serious localized outbreaks that result in authorities closing campus.

Updated as of July 31, 2020
LIMITLESS LEARNING IN BALDWIN WIRED 2.0

OUR APPROACH AND TOOLS

Our teachers will support the educational needs of our students by blending the following three approaches:

- Synchronous learning: Think “live” online classes.
- Asynchronous learning: Learning that happens at different times and different places, often through online discussion boards, class-specific videos or self-directed learning assignments.
- Regular check-ins with teachers, advisors, coaches and peers through virtual office hours, video chats, email and other forms of student-to-faculty/staff or student-to-student engagement.

Tools we will use include:

- For posting assignments and sharing information: Google Classroom (Grades 3-12) and Seesaw (Grades Pre-K-2).
- For synchronous classes, meetings and community events: Zoom.
- For learning, social interaction, and assessments: Various online tools that our faculty have been preparing over the summer to support virtual labs, libraries and more.

All students will be taught to use these tools during orientation and early in the school year.

Updated as of July 31, 2020
The School is concerned with both the physical and mental health of its community members, so we have plans in place to continue social-emotional programming and support for students in all learning scenarios. Once the school year begins, protocols to monitor symptoms, collect health information and respond to potential illness or COVID-19 exposure are vital to avoiding transmission of COVID-19 within the community. Our plan utilizes a digital approach to self-monitoring and on-site monitoring, alongside outside medical assessment as a mitigation measure.

HEALTH PROTOCOLS

- SYMPTOM MONITORING
- PATIENT CARE
- HEALTH AGENCY GUIDANCE

Updated as of July 31, 2020
HEALTH SERVICES

HEALTH PROTOCOLS

We have contracted with Magnus Health, who will provide a COVID-19 assessment tool via password-protected software available on a mobile app that will collect data from students/families and faculty/staff each day to verify that community members are cleared to come to campus. Each student and faculty/staff member must complete symptom checks, including a temperature check, and complete the assessment via the app daily by 7:30 am, before coming to campus, in order to gain entry to campus buildings.

We have developed a multi-step, comprehensive plan for different scenarios of a student or employee developing COVID-19 symptoms, testing positive for COVID-19 or having been in close contact (as defined by the CDC) with an individual who has been diagnosed with COVID-19. Likewise, we have a thorough plan for the individual's return to school.

The School will be in constant contact with local health care agencies and public health officials for updated guidance on symptom monitoring, patient care, testing and contact tracing. Each division will have a designated nurse, with a third School nurse being hired for the 2020-21 school year to support all of these health protocols.

Updated as of July 31, 2020
The Baldwin community includes parents, visitors, outside groups and others who may be used to entering the Baldwin campus, during and after school hours. New protocols have been established for these groups to help keep the entire community safe. We are asking each member of the community to be aware of the rules and affirm their willingness to do their part to keep themselves and others safe, including by signing and adhering to a community compact described below.

SAFE COMMUNITY

NEW PROTOCOLS

ACCESS TO CAMPUS

TRANSPORTATION TO/FROM CAMPUS

CLAWS UP COMPACTS

Updated as of July 31, 2020
Baldwin’s campus is closed to visitors, including parents/guardians, with the exception of extenuating circumstances. Any visitors who do come to campus must be pre-approved and follow usual security protocols, new health-screening protocols and wear a mask at all times. All outside events on campus (facility rentals, weddings, etc) have been curtailed for the year.

Parents are encouraged to drive students to and from campus to support new entry and screening processes. Student parking on campus will be limited, as usual. Third-party van service will be available. School district buses and public transportation remain an option.

A community “Claws Up Compact” must be signed by all students and parents/guardians, as we commit to adhering to new protocols that help keep our community healthy and safe.

We need your partnership in this entire endeavor.
Our girls’ learning will be a shared mission for the whole Baldwin community throughout the school year.
SAFE PHYSICAL AND SOCIAL-EMOTIONAL WELLNESS

We know that Baldwin’s approach to how we support each girl's physical, social and emotional wellness is key to the Baldwin experience. Our 2020-21 plans have therefore put student wellness at the center of all our plans, including by establishing the new role of Wellness Coordinator for the coming school year. This Baldwin staff member will oversee the development of various physical fitness and social-emotional programs to help support our girls, in and out of the classroom and while they are on or off campus.
SAFE PHYSICAL AND SOCIAL-EMOTIONAL WELLNESS

During Physical Education class, students will be kept in their cohorts. Outdoor spaces will be prioritized and there will be no sharing of equipment. Updated plans regarding InterAc Athletics will be forthcoming.

To help sustain our sense of community and sisterhood, faculty, administrators, advisors, counselors, nurses and coaches will regularly reach out to students and connect with them during virtual or in-person drop-in office hours, as feasible.

Our LS and MS/US Counselors will remain available to support all students. Short-term individual counseling sessions can be provided to students in person or during virtual check-ins for students who are out of school for an extended period of time.

Community building and School traditions will remain an important aspect of the Baldwin experience in all learning scenarios.

Updated as of July 31, 2020
IMPORTANT DATES

BELOW IS A PREVIEW OF THE WEEKS LEADING UP TO THE OPENING OF SCHOOL, WITH MORE DETAILS AND INSTRUCTIONS FORTHCOMING IN THE WEEKS AHEAD

This week will be Faculty and Staff Orientation Week, to provide time for our teachers to get used to any new procedures or protocols in place for the 2020-21 school year.

WEEK OF: AUG 24

Athletic Pre-Season officially begins for our Upper School student-athletes.

WEEK OF: AUG 24

Middle and Upper School Lewars Academic Pre-Season.

MON/TUES: AUG 31 / SEPT 1

This will be an orientation day for all Lower, Middle and Upper School students. Faculty and staff will explain to students any new procedures that may be in place when classes start. School hours may be modified, with additional details forthcoming.

WED: SEPT 2

This will be a "test-run" day for all girls. We are planning for a full day during normal school hours, with a modified class schedule, to help students practice any new protocols.

THURS: SEPT 3

First full day of school, with a normal class schedule. This will be an A-Day for Middle and Upper School.

TUES: SEPT 8

Updated as of July 31, 2020
ACADEMIC CALENDAR

HOLIDAYS AND BREAKS

AUG
31 Lewars Academic Preseason (MS & US)

SEP
1 Lewars Academic Preseason (MS & US)
2 Student Orientation
3 Student Orientation
7 Labor Day, School Closed
8 Classes Begin (Grades Pre-K-12)
17 Academic Evening (Grades Pre-K-5)
23 Academic Evening (MS)
28 Yom Kippur, School Closed

OCT
1 Academic Evening (US)
9 Professional Development, No Classes
12 Fall Break, School Closed

NOV
24 Thanksgiving Break begins at the end of day
30 Classes Resume

DEC
18 Winter Break begins mid-day

JAN
4 Classes Resume
18 Martin Luther King Holiday, School Closed

FEB
15 Presidents' Day, School Closed

MAR
25 Spring Break begins at the end of the day

APR
5 Professional Development, No Classes
6 Classes Resume

MAY
31 Memorial Day, School Closed

JUN
10 Commencement

Updated as of July 31, 2020
POINTS OF CONTACT

Early Childhood Center and Lower School
Quenby Frimet, Director of Lower School, quenby.frimet@baldwinschool.org
Kelly Schonour, Assistant Director of Lower School, kschonour@baldwinschool.org
Caryn Sucharski, Assistant to Director of Lower School, csucharski@baldwinschool.org

Middle School
Shauna Carter, Director of Middle School, shauna.carter@baldwinschool.org
Tracy Stevens, Assistant to Director of Middle School, tstevens@baldwinschool.org

Upper School
Christie Reed, Director of Upper School, creed@baldwinschool.org
Fred Kountz, Dean of Students, fkountz@baldwinschool.org
Susie Choitz, Assistant to Director of Upper School, susannah.choitz@baldwinschool.org

Athletics
Meg Glascott-Birch, Director of Athletics, mbirch@baldwinschool.org
Kerrie Snead, Wellness Coordinator, ksnead@baldwinschool.org
Alison Schickfus, Assistant to the Director of Athletics, aschickfus@baldwinschool.org

School Nurses
Doreen Jones, Upper School Nurse, djones@baldwinschool.org
Diane Lacing, Middle School Nurse, dlacing@baldwinschool.org
Lower School Nurse, TBD