Goals of Baldwin’s 2021-2022 Independent Learning Support Model

- Ensure we are able to deliver the full and robust Baldwin program by prioritizing the on-campus experience
- Continue the learning for all of our students during periods of COVID quarantine or isolation
- Maintain community connections for our students

How will Baldwin support my daughter if she must be out of school due to COVID?

In order to implement Baldwin’s full and dynamic program, all classes will take place in person. There will not be an option to “Zoom in” to on-campus classes. An Independent Learning Support Coach will be available in each division to support your daughter through any period of at-home independent learning due to COVID.

Meetings with the Independent Learning Support Coach will be in place only for cases of:

- Isolation due to a positive COVID test
- Mandated quarantine as a result of exposure to a confirmed positive case of COVID

Absences for the following reasons will not be eligible for support from an Independent Learning Coach:

- Quarantine due to travel
- Non-COVID illness
- Medical or other appointments

What does Independent Learning Support look like for each division?

ECC and Lower School

- A Learning Coach will meet, daily via Zoom, with any student who is absent due to COVID isolation or quarantine. Daily meetings will include instruction for core academic subjects (math, language arts, social studies). Special subject teachers may post assignments for students to complete independently.
- Exact schedules for ECC and LS daily remote instruction will vary by grade and will include between 60 and 90 minutes of instruction per day.
- Classroom teachers will check in with students one to two times per week, to ensure the student is prepared to return to class when her quarantine or isolation period ends.

Middle and Upper Schools

- A Learning Coach will meet, daily via Zoom, with any student who is absent due to COVID isolation or quarantine. The Learning Coach will serve as a liaison with teachers and will help monitor classwork and assignments throughout, to ensure the student is prepared to return to class when her quarantine or isolation period ends.
● The Learning Coach will schedule a daily morning check-in of approximately 20-30 minutes. Exact schedules for daily remote check-ins will vary by grade.
● Students can also schedule meetings with classroom teachers and advisors, during office hours, for extra help or support.

What about other programs?
Baldwin’s Independent Learning Support model is focused on continuity of academic learning. Other aspects of our co-curricular program, including sports, advisory periods, clubs and other similar activities, will remain fully in-person and will not have an option to Zoom in from home.

Protocols for transitioning to Independent Learning Support
The following steps are needed in order to transition to Independent Learning support:
● Email to Baldwin’s Wellness Team the documentation of your daughter’s positive COVID test or the notification that your daughter must quarantine due to a confirmed positive COVID case.
● The Wellness Team will respond, via email, to confirm with you and the Division Director that the documentation has been reviewed and that your daughter will transition to Independent Learning Support.
● Following confirmation by the Wellness Team, you and your daughter will receive an email from the Learning Coach that includes the daily meeting time and Zoom link. Note that there will be one full school day needed to prepare for your daughter’s transition to Independent Learning.

Online Learning Tools
Our main platform for posting assignments and information for Grades 3 through 12 will be Canvas, while Pre-Kindergarten through Grade 2 will use Seesaw. Zoom will still be used for all Independent Learning Support check-ins.

Other Things to Know:
Attendance
Regular attendance policies remain in place when students are learning from home. Learning Coaches will take attendance for each remote check-in. If your daughter will be absent from a remote check-in, please contact your Division’s administrative assistant to let them know.

Assessments
Assessments will not be administered remotely. Learning Coaches and classroom teachers will work with your daughter to schedule make-up assessments upon her return to school.

Communication
Regular communication between students, families, faculty and staff will be essential during any period when your daughter must quarantine or isolate.
● The Learning Coach will provide a contact email to students and families at the beginning of any period of Independent Learning. For LS, the Learning Coach will send regular update emails to parents; for MS emails will be sent to students and parents; and for US emails will be sent to students.
● Students in Grades 3 through 12 should have a daily practice of checking Canvas for daily assignments and learning content; students and parents in Pre-Kindergarten through Grade 2 will find classroom information and learning content on Seesaw.

● Students in Grades 4-12 should check their Baldwin Gmail on a daily basis, so as not to miss important communication from the Learning Coach as well as from teachers and advisors.

● If you have questions or concerns while your daughter is at home, the Learning Coach will be the first point of contact, in order to streamline communications with Faculty members and ensure that we can support your daughter efficiently and effectively.

Getting help

● If you or your daughter have questions about learning content, assignments, or assessments, contact the Learning Coach.

● If you have questions about COVID-related protocols, contact the Wellness Team.

● If you or your daughter have questions about the online tools used for remote learning, please contact our Technology Team.

Guidelines and Best Practices for Independent Learning at Home

● Students must adhere to Baldwin’s acceptable use policy for technology, per our LS/MS/US handbooks.

● Lower School students must adhere to the classroom-established norms for integrity; Middle and Upper School students must adhere to Baldwin honor codes.

● Students must adhere to the norms and rules established by the Learning Coach.

● To help formalize the learning experience, students should wear the school uniform or follow guidelines for appropriate out of uniform dress.

● Students should have a quiet learning area that will limit distractions and where they can organize all materials they may need for their daily work.

● Students should have their tablet or laptop charged and ready each day.

● No phones or other distractions should be used during daily meetings with the Learning Coach. Students should turn off alerts and disconnect from social media.

● If a student is having trouble completing work or is having difficulty understanding a new concept, the student or parent should contact the Learning Coach as soon as possible.

● Students in Grades 3 through 12 should have a daily practice of checking Canvas for daily assignments and assessment information. Families in grades PreK-2 will find classroom information posted on Seesaw.

● Students in grades 4-12 should check their Baldwin Gmail account, daily, for important announcements and communications. Likewise, families should stay on top of email so as not to miss important classroom and School announcements.